



St Anthony's Girls' Catholic Academy

Person Specification

Position title: Cover Supervisor

Grade: Grade 3 SCP 7 to 11

	ESSENTIAL	DESIRABLE	METHOD OF ASSESSMENT
Educational Attainment	<ul style="list-style-type: none"> 5 GCSEs or equivalent at grade C or above or equivalent including English and Maths. 	<ul style="list-style-type: none"> Evidence of further training/Development First Aid qualification 	<ul style="list-style-type: none"> Application form Certificates Interview
Work Experience	<ul style="list-style-type: none"> Experience in a school environment relevant to the post Experience of working with or caring for children of relevant age 	<ul style="list-style-type: none"> Experience of working as a Cover Supervisor / teaching assistant Experience of working with children with Special Needs 	<ul style="list-style-type: none"> Application form Interview References
Knowledge/ Skills/ Aptitudes	<ul style="list-style-type: none"> Effective use of ICT to support learning Use of other technology equipment – PC, video, photocopier etc Understanding of relevant policies/codes of practice and awareness of relevant legislation Basic understanding of child development and learning Ability to self-evaluate learning needs and actively seek learning opportunities Ability to relate well to children and adults Work constructively as part of a team, understanding classroom roles and responsibilities and your own position within these Good numeracy/literacy skills 	<ul style="list-style-type: none"> Training in the relevant learning strategies e.g. literacy 	<ul style="list-style-type: none"> Interview References
Disposition	<ul style="list-style-type: none"> Ability to relate well to children and adults Committed to the principals of equality and diversity Flexible approach to work 		<ul style="list-style-type: none"> Interview References
Circumstances	<ul style="list-style-type: none"> Enhanced clearance from the Disclosure and Barring Service 		