

**Co-ordinated Admissions Timetable **SECONDARY** Schools  
September 2024 Admission**

<b>Week beginning 4 September 2023</b>	<b>Information packs sent to primary schools</b>
<b>Friday 8 September 2023</b>	<b>Information pack handed out to parents</b>
<b>Monday 11 September 2023</b>	<b>Online system available up until closing date</b>
<b>Monday 11 September - Friday 20 October 2023</b>	<b>Open Evenings with prospective year 7 pupils</b>
<b>Tuesday 31 October 2023</b>	<b>Closing date for secondary applications.</b>
<b>Friday 11 November 2023</b>	<b>Exchange preference data with other LAs</b>
<b>By Friday 24 November 2023</b>	<b>Details of applications provided to schools that are their own admission authority</b>
<b>Friday 12 January 2024</b>	<b>Own admission authority schools provide the Authority with list of offers/refusals</b>
<b>Friday 19 January 2024</b>	<b>Authority exchanges offers/refusals with other LAs</b>
<b>Monday 12 February 2024</b>	<b>Schools will be notified which pupils have been allocated places at their schools</b>
<b>Friday 1 March 2024 (National Offer Day)</b>	<b>Secondary 'Offer Day' notification sent to parents</b>
<b>Monday 18 March 2024</b>	<b>Deadline for parents to accept places</b>
<b>Wednesday 20 March 2024</b>	<b>Authority will begin to allocate any places that have become available for oversubscribed schools</b>
<b>Friday 5 April 2024</b>	<b>Appeal forms to be returned to Governance Services</b>
<b>May 2024</b>	<b>Appeals to be heard</b>
<b>June 2024</b>	<b>Appeals to be heard</b>
<b>July 2024</b>	<b>Appeals to be heard</b>
<b>Tuesday 31 December 2024</b>	<b>No waiting list available after this date</b>