



Examinations Summer 2022

Bags, coats and personal belongings

All students sitting an examination morning or afternoon Year 11 will be able to have their belonging locked in a secure room.

We would like to remind students and parents that expensive possessions should not be brought into school and that students should always bring a bag containing and possessions to school so that storing of these in the secure room is easier for all concerned.

Room 133 on Floor 1 of O'Connell (Science floor) is the secure room.

Students must drop off their bags and coats at the following times:

- **Morning: 8.15am to 8.25am**
- **Afternoon: 1.10pm to 1.20pm**

1.33 will be locked and no-one will have access to this room while examinations are running.

Mrs Prestwood and Mrs Clarke will be in charge of the room 133 at 8.15am and 1.10pm

Mrs Jessop will supervise the collection of belongings at the end of examinations.

This will mean that ROOM 133 is not accessible to staff for the duration of the examination period.

We will inform staff of when they will have access back into the room.

Morning Registration and Pre-Exam Talks

Year 11 Students go to normal tutor room at 8.30am to register with tutor then go directly to the dining hall if they have an examination or to normal lessons if they do not.

Subject Leaders/Course Leaders will give last minute advice and guidance to the students in the Dining Hall before the students are called into the exam by a Senior Teacher.

Post Morning Exam

Students will be taken back to 133 and supervised while collecting their belongings. Students then return to normal lessons. Mrs Jessop in the library will supervise the students collecting their belongings at the end of examinations.

Afternoon Registration

All Year 11 students go to Year 11 class teachers go to the Year 11 Yard at 1.20pm. Year 11 classes line up in the class they would normally have and the class teacher takes the register.

Students not taking an examination go to their normal lessons with the teacher, those taking an examination remain.

Subject Leaders/Course Leaders will give last minute advice and guidance to the students in the Year 11 Yard before the students are called into the exam by a Senior Teacher.



Post Afternoon Exam

Students will be taken back to 133 and supervised while collecting their belongings. Students then return to normal lessons or go home if it has passed 3.25pm. Mrs Jessop in the library will supervise the students collecting their belongings at the end of examinations.

The Examination Room

Examinations will be run by the Exams Officer (Mrs Taroni).

Examination invigilators will supervise all examinations.

Students will leave bags in Room 133. NO BAGS, COATS ETC are allowed in the examination hall.

All examinations will start with a prayer, Mrs Taroni will lead the prayer unless a member of SLT or Pastoral Team is present and they will lead the prayer.

Extra Time/Readers

Mrs Taroni and SENDco (Mrs Dugdale) have made arrangements. All students will have been informed where to go. All readers/scribes know where to go. Mrs Dugdale, or a representative from SEND if she is unavailable, will be present at the start of each examination to help anyone who has forgotten or to deal with any other issues that arise. Rooms will be labelled indicating to students where they should be and in what seat.

Students Missing examinations

A telephone call home on the morning of absence to ensure parents are aware they are missing and what we can do to get them in.

What happens in normal lessons?

In classes where students still have to sit papers, revision for that subject should take place.

Where a subject has completed all their examination papers structured revision for other subjects should take place.

Year 11 Super Learning Seminars

These are sessions just before an examination where we put on an intensive revision session in particular subjects. These are scheduled through the exam period – see timetable below.

Subject teachers will inform students of the venues of these sessions, however, they will usually be in a subject area with very few exceptions.

Those students not attending a Super learning Seminar will attend normal lessons.



Year 11 Study Leave

The external exam window for Year 11 is from Monday 9th May until Tuesday 28th June, with a contingency date on Wednesday 29th June in the rare case of any disruption to exams. Students are expected to attend school as usual throughout this examination period until lunchtime on Wednesday 15th June. During this time, when a student is not sitting an external examination, they will attend registration and their timetabled lessons, where their teachers will lead structured revision for their upcoming examinations. A series of Super Learning Seminars have also been planned just before examinations to allow an intensive final revision session to take place.

After lunchtime on Wednesday 15th June, students are able to attend school for their examinations or timetabled Super Learning Seminars only; they are not required to attend registration or their lessons. However, until the end of the examination window we will provide a supervised study space in school for students to revise for any remaining examinations. This will be the Library Room 121.

Students attending school after the start of Study Leave are required to sign in and sign out of school at Westburn Reception each time they come in for a learning seminar or an examination. This is for safeguarding and health and safety so we know who is on site at any given time.



Super Learning Seminars

WEEK 1		Period 1	Period 2	Period 3	Period 4	Period 5
Fri	13-May-22		RE	RE		
WEEK 2		Period 1	Period 2	Period 3	Period 4	Period 5
Mon	16-May-22			Childcare Computing	Biology	Biology
Tues	17-May-22		Geography		English	English
Wed	18-May-22		Geography		History	History
Thurs	19-May-22				Maths	Maths
Fri	20-May-22					
WEEK 3		Period 1	Period 2	Period 3	Period 4	Period 5
Mon	23-May-22				French	French
Tues	24-May-22				English	English
Wed	25-May-22			RE		Chemistry until 4pm
Thurs	26-May-22			RE		
Fri	27-May-22			Computing		



HALF TERM	HALF TERM	HALF TERM	HALF TERM	HALF TERM	HALF TERM	HALF TERM
WEEK 4		Period 1	Period 2	Period 3	Period 4	Period 5
Mon	6-Jun-22	History	English	English	Maths	Maths
Tues	7-Jun-22		Geography	Geography	English	English
Wed	8-Jun-22			RE		History
Thurs	9-Jun-22		Physics	Physics		English Until 4pm
Fri	10-Jun-22				Maths	Maths
WEEK 5		Period 1	Period 2	Period 3	Period 4	Period 5
Mon	13-Jun-22			History	Geography	Geography
Tues	14-Jun-22				Biology	Biology
Wed	15-Jun-22			Design		
Thurs	16-Jun-22		French	French	Spanish	Spanish
Fri	17-Jun-22				Chemistry	Chemistry
WEEK 6		Period 1	Period 2	Period 3	Period 4	Period 5
Mon	20-Jun-22			Food		



Tues	21-Jun-22				Music	Music
Wed	22-Jun-22		Physics	Physics	Physics	Physics