

Application for the hire of facilities at:

**St Anthony’s Girls’ Catholic Academy**

To be completed by the Applicant/Person responsible for payment of the charges in respect of the hire.

**The Hirer**:

Name of Applicant

Society/Organisation representing

Contact address

(Invoice address)

Telephone Number (day)

Telephone Number (evening)

E-mail address

Company:

Policy Number:

Please provide a copy of your

Public Liability Insurance

Quote Company & policy Number

**Details of Hire:**

Area of Premises to be hired:

Day(s)/Date(s) of proposed hiring

(Period of time agreed):

Start:

Finish:

Times(s) of proposed hiring:

Will access be required outside

these times?

(E.g. to set up or pack up)

Purpose of Hire:

Sports Hall £40.00 for the first hour, £20.00 for each subsequent hour

Main Hall £30.00 for the first hour, £15.00 for each subsequent hour

Football Pitch £45.00 per hour

Hire Charges:

No. of adults expected to attend:

No. children expected to attend:

*If children are expected to attend, we require a copy of your Child Protection Policy*

Declaration:

I hereby make an application for the use of the accommodation and facilities stated above and, upon application being granted, I undertake to pay the charges in respect thereof.

I declare that I am 18 years or over

Signature of Applicant\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Print Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Authorisation

To be completed by Site Manager/Site Supervisor/Caretaker.

I agree to the hiring of the accommodation and facilities to the Applicant as detailed above based on the provisions of the Terms and Conditions.

Signature of Site Manager \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Print Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_