

## Our Lady of Mercy Catholic Education Trust



### St Anthony's Girls' Catholic Academy

<b>Policy type:</b>	<b>School</b>
<b>Policy: 37</b>	<b>Drug Education: Incident Management Policy 2019-2020</b>
Ratified by MAT Directors:	December 2019
Head Teacher signature:	<i>M. Shepherd.</i>
Chair of Directors signature:	<i>Shepherd.</i>
Review Date:	December 2020
Ownership:	M. Lanaghan (Deputy Head)

## **Drug Education – Policy and Guidelines**

This policy has been developed to reflect our Mercy ethos as well as local and national guidance linking with policy and practice in the following areas:

- PSHE (Personal, Social and Health Education)/SRDE (Sex, Relationships and Drug Education)
- Rewards and Sanctions
- Health and Safety
- Safeguarding
- Educational Visits
- Behaviour and Discipline Policy

### **Purpose of Drug Policy:**

- Clarify the legal requirements and responsibilities of the academy.
- Reinforce and safeguard the health and safety of pupils and others who use the academy.
- Clarify the schools approach to drugs for all staff, pupils, governors, parents/carers, external agencies and the wider community.
- Give guidance on developing, implementing and monitoring of the Drug Education Programme.
- Enable staff to manage drugs on the school premises, and any incidences that occur, with confidence and consistency, and in the best interests of those involved.
- Ensure that the response to incidents involving drugs complements the overall approach to drug education and the values and ethos of the academy.
- Provide a basis for evaluating the school Drug Education Programme on the management of incidents involving illegal and other unauthorised drugs
- Reinforce the role of the academy in contributing to local and national strategies.

### **To whom the policy applies:**

- Pupils
- All Staff
- Parents/Carers
- Governors
- Partner Agencies
- Visitors

### **Policy written in consultation with:**

- Head Teacher
- Deputy Head Teachers

- Governors
- Parents/Carers/Pupils
- LA PSHE/SRDE Lead
- Northumbria Police

## Definition

- Alcohol, Tobacco, Illegal Drugs and Volatile Substances.
- Medicines and other drugs sanctioned for legitimate use.

In all other circumstances, drugs are unauthorised whether legal or not.

For information and rules regarding authorised drugs, please refer to the school Administration of Medicines Policy

## Staff with key responsibility for overseeing and coordinating Drug Issues

Designated Person - Mrs M Lanaghan

Designated Governor – Mrs M Shepherd

- Guidelines and procedures regarding Safeguarding/Child Protection apply to all staff regarding drug related incidents
- All drug related incidences should be referred directly to Designated Person
- The designated person will inform the Head Teacher of any drug related incident who will in turn inform Governors
- Contact Parents/Carers
- Police (If required)

## Management of Drugs

The main concern in managing drugs in school is the health and safety of the school community and meeting the pastoral needs of the pupil

### The Designated Person will:

- Establish the nature of the incident
- Determine the range of factors which might be relevant to determine the seriousness of the incident
- Establish perceived needs and provide the appropriate responses

### This will be in response to:

- what the pupil says
- whether it is a 'one off' incident

- whether the drug is illegal or not
- the quantity and type of the drug involved
- the pupil's motivation for Possession, Supply or Use
- the type of pupil being dealt with
- how the drug was used
- whether or not the pupil knows and understands the school policy and rules regarding drugs
- If Supply is suspected – how much and to whom?
- Was the pupil coerced to supply, was it their turn or is it habitual supply?

### Ranges of Possible Responses:

- Early intervention and target prevention
- Referral
- Behaviour Support Plan
- Counselling
- Inter Agency Programmes
- Pastoral Support Plan
- Fixed period of exclusion
- Managed move to another school
- Permanent exclusion

Each incident will be managed according to its own circumstances

Disposal of Drugs on the School Premises

Any illegal substance will be disposed of in the presence of a witness

### Drug Education

Drug Education is provided within the national Frameworks for PSHE, Citizenship and the National Curriculum Science Order.

For information regarding the teaching of Drug Education please refer to the PSHE/SRDE and Citizenship Policies

### Confidentiality

- All sensitive information will only be disclosed internally or externally with careful attention given to the pupil's needs and rights.
- All Guidelines regarding Safeguarding/Child Protection will be followed in line with the Safeguarding Child Protection Policy.